

**MEDICATION:**

All medication brought into the Jail will be processed through our Medical Department. The Nurse Practitioner must approve all medication before it will be administered. No over the counter medication will be accepted unless approved through the Nurse Practitioner or Nurse in advance. All medications brought in must be in the original bottle provided by the pharmacy.

**OTHER ITEMS:**

Books may ONLY come through the publisher. A maximum of 3 soft back books are allowed in. These books must be donated or picked up by a family member prior to any other books being sent in.

No socks, bras, underwear, etc. will be accepted. These items are available for purchase on our commissary

Pictures may only be sent to the inmate through the off-site mail address or on the inmate tablet. Only 5 photos will be accepted. **No** stickers, address labels, homemade cards, musical cards, non-white envelopes, paintings, tracing paper, pages from coloring books, drawings in colored ink, marker, crayon, glitter, raised decorations, paint or white out, glue of any other liquid form will be allowed. A photo copy of these items may be sent to the offsite address.

The only games that are allowed are Monopoly and Yahtzee. These items must be new and in sealed packages with plastic pieces.

No items will be accepted at the Whiteside County Jail. All mail, photos, books etc must be mailed in. All incoming mail must have inmates name AND ID number, senders full name (first and last) and full mailing address. No address labels (stickers) are allowed. Mail all correspondence to

Inmate Name-Inmate ID

Whiteside County Jail, IL

Highland Heights, KY 41076

**Personal Property that inmates have may be released within 3 days of their booking or when sentenced to the Illinois Dept. of Corrections.** At no time will Public Aid/Link cars be released.



## Whiteside County Sheriff's Office

### Jail Guide for Visitors

**John F. Booker**  
**Sheriff**

**Lt. Kim Celestino**  
**Jail Administrator**

**(815) 772-4044**

**[www.whitesidecountyiil.gov/sheriff](http://www.whitesidecountyiil.gov/sheriff)**

# Whiteside County Jail

The Whiteside County Jail provides for the custody of individuals awaiting trial or serving sentences. We currently have 129 beds.

The Jail has a part time Nurse and Nurse Practitioner available for all medical issues.

We have a Chaplain available for Bible studies or any other clerical services needed.

We offer counseling for anyone who requests assistance for mental health, family, and other problems.

## VISITATION HOURS:

Tuesday	7 pm – 9 pm
Wednesday	7 pm- 9pm
Sunday	9 am – 11:00am & 1 pm-3:00 pm

**All visits must be scheduled 3 hours in advance, walk in visits are not allowed.**

Visitors must be checked in 20 minutes prior to the conclusion of visitation. Visits will be for 20 minutes and done through a video visitation monitor. Appointments are required for all visitation times. All visits must be schedule 3 hours in advance, you must be registered and approved by the facility prior to being allowed to visit (on-site or offsite) All visitors must register with a valid photo and I.D. It is suggested that you register 24 hours in advance to provide enough time for staff to approve your visit request. You will not be approved without a valid photo and I.D. that matches the name of the individual requesting to visit. **Register at inmatesales.com** or for questions on visitation call 859-334-0959. If assistance is needed for inmate phone account or tablets call 702-829-3001.

Inmates who have been sentenced to the Department of Corrections, been here 30 days or longer and have not had disciplinary actions while incarcerated, **MAY** be eligible for a 30 minute booth visit before they are transferred. This must be approved and set up in advance. These visits will be scheduled Monday through Friday from 9 am – 11 am and 1 pm – 3 pm.

If an inmate is eligible for a booth visit prior to going to the Department of Corrections, children of all ages will be allowed to visit.

Photo Identification is required for all visitors, including children over the age of 13. Children under the age of 18 must be accompanied **ONLY** by a parent or legal guardian. Proof of this is necessary. (ie, birth certificate or court order)

Do not leave children unattended in the lobby!

The following items will **NOT** be allowed in the Whiteside County Jail:

- Electronic Devices (cell phones, tablets, etc.)
- Hats or Caps
- Jackets or coats
- Food or beverages of any kind including bottled water
- Purses or handbags

You may obtain a locker from the Deputy to lock up any of these items and adequate hangers are available in the lobby. **The Sheriff's Office is not responsible for articles left in the lobby.**

**ALL VISITORS ARE SUBJECT TO SEARCH AT ANY TIME AND MAY BE ASKED TO LEAVE IF DISRUPTIVE.**

## MAIL:

All inmates are encouraged to maintain contact with their families and loved ones. Letters to inmates should be addressed to them and sent to the following address.

**Inmate Name & ID Number**

**Whiteside County Jail, IL**

**PO Box 76550**

**Highland Heights, KY 41076**

Money orders can be mailed to (Inmates Name) 400 N. Cherry St. Morrison, IL 61270 No personal mail can be sent with the money order. Personal checks are not allowed, cash may be brought to the Sheriff's Office and placed in the kiosk in the lobby.

All mail will be inspected for contraband at the offsite facility.

## COMMISSARY / PHONE TIME:

Commissary will be ordered on Tuesday Evening and will be received on Wednesday afternoon. Inmates must have money on their account by 10:00 pm Monday evening for their order to be processed.

Phone time and Commissary are purchased by the inmates through the phone system as long as funds are available. Any amount of available funds may be converted to phone time, however once it is converted to phone time it cannot be transferred back to commissary account until the inmate is released from custody. This will allow the inmate to make calls at their expense. Any problems with the phone service or to set up an account for an inmate to contact you, you may contact CPC/Inmate sales call 702-829-3001. For assistance with visitation call 859-334-0959.

Credit / Debit cards may be used to add money to an inmates account. Go to jailatm.com to add money to an inmate's account. If you wish to use cash, it must be brought to the Sheriff's Office and will be entered into the Stellar Teller machine located in our lobby. A \$3.00 transaction fee applies to all cash transactions. A 10% transaction fee applies to all credit/debit transactions. If a family member would like to put money on a phone account only go to inmatesales.com, if a family member wants to put money on a commissary account (it can be transferred to phone time by the inmate) go to jailatm.com.

**POSTING BOND:** Cash, money orders, certified bank checks and credit/debit cards will be accepted for bond. Cash must be brought to the Sheriff's Office and will be entered into the Stellar Teller machine located in our lobby. A \$3.00 transaction fee applies to all cash transactions. Any money order or bank checks to be used for bond that appear tampered with or suspicious will be subject for verification and may be refused until that time. Credit/debit cards may be used to post bond. You will need to come to the Sheriff's Office to use the Stellar Teller machine to process your credit/debit card payment, or you may use jailatm.com and post bond that way. A 10% transaction fee applies to all credit/debit transactions. Any questions on this service please contact **JailATM Technical Support – Friends & Family 870-627-5476**. A user account must be created to use this site.